

## List of the required Documents

### Non -resident Individuals clients

Nº	Description of documents	Type of Document	Note
1	Documents confirming the identity of non -resident individuals clients	Passport/or ID Card	Valid
2	Documents confirming the residential address of non -resident individuals clients	Utility bills, Bank account statement, etc.	not older than 3 month
3	Documents confirming the authority and identity of the authorized representative of non -resident individuals clients (if any)	1) Power of Attorney 2) Documents stated in art.1,2	1) Signed by non - resident individuals
If necessary may require any additional documents for due diligence procedure (CV, TIN, detailed Bank account statement, Reference about salary, etc...)			

## List of the Required Documents

### Non-resident Legal Entity

Nº	Description of documents	Type of Document	Note
1	Documents confirming the legal status of a non-resident Legal Entity	1) Memorandum and Articles Of Incorporation and/or Articles Of Assotiation  2) Certificate of Incorporation/or Certificate of Registration/ or Extract from Trade Register	1) with all amendments and addendum and/or any other documents, defining the Legal Entity legal status in accordance with Law of the place of incorporation 2) or other similar document, confirming the fact of state registration of Company
2	Document confirming the registered/legal address of a non-resident Legal Entity	Certificate of registered address/ or Certificate of good standing / or an Extract from the official Register containing address	or any other document confirming the registered/legal address incorporation of the Legal Entity in accordance with its country of incorporation Law
3	Document confirming the registration of the Directors	Certificate of Directors and Secretary /Register of Director and Secretary	or any other document confirming the authorities of executives of the Legal Entity

	and Secretary of a non-resident Legal Entity		in accordance with its country of incorporation Law If Director is a Legal Entity, full set of documents as for corporate client is required
4	Document confirming the registration of the Shareholders of a non-resident Legal Entity	Certificate of Shareholders/ Register of Shareholders/Share Certificate and details of the shareholding structure.	or any other document confirming the information about the Shareholders of the Legal Entity in accordance with its country of incorporation Law If Shareholder is a Legal Entity, full set of documents as for corporate client is required
5	Documents disclosing the information about the Ultimate Beneficial Owners (UBOs) of the Legal Entity	Trust Deed/Trust Declaration	signed and sealed by the authorised representative of the Legal Entity
6	Document confirming the authority of the authorized representative of Legal Entity (if any)	Power of Attorney	signed and sealed by the Executive body of the Legal Entity
7	Documents confirming the identity of Director(s) Shareholder(s),UBO(s), Attorney	Passport/ID Card	
8	Documents confirming the residential address of the Director(s), Shareholder(s), UBO(s), Attorney	Utility bills/Bank account statement, etc.	not older than 3 month
9	License	in case of expanding a licensable activity	
10	Document confirming the active status of the Legal Entity	Certificate of Good Standing/or Extract from the official Registrar (not older than 6 month)	if more than a year has passed since the company was registered.
11	Document confirming the position and authority	Certificate of Incumbency (not older than 6 month)	if more than a year has passed since the company was registered.
If necessary may require any additional documents for due diligence procedure (TIN, Bank accounts statements, Audit report, Recommendation letter, etc.)			

**Notice:**

**Copies of all submitted documents must bear consular and/or notarial evidence, must be verified by an apostil (unless otherwise provided for under international agreements of Armenia) and must be translated into Armenian (Armenian version is not mandatory for documents, which are submitted in English and Russian)**